

FSCI has opportunities for full-time and part-time Building, Fire and Life Safety Code Plans Examiner and/ or Inspectors to join our **Elgin, IL** corporate office team. FSCI specializes in building and fire protection consulting for municipal building departments and fire departments throughout the country. FSCI is one of the largest 3rd party companies in the US performing building and fire protection plan reviews for more than 180 municipalities and fire departments as well as many private companies.

We offer our employees a competitive salary and comprehensive benefits package.

Full-Time

- Health/Vision/Dental Insurance
- Aflac
- Flex Spending
- Simple Retirement Plan
- Short-term/Long-term Disability

Part Time

- 401K Retirement
- Workers Compensation

We are an equal opportunity employer committed to compliance in all respects with all applicable federal and state laws.

Salary Range - DOQ:

Full-Time:

\$60,551.00 - \$72,937.00 – Level 2 (non-exempt)
Hourly rate - \$29.11 - \$37.05

\$72,997.00 - \$94,927.00 – Senior Level (Exempt)

Part-Time:

Hourly rate - \$25.00 - \$33.00

Responsibilities Based on Experience:

- Perform commercial building code (non-structural), fire code, mechanical code, life safety, accessibility, electrical plan reviews to verify code compliance with applicable codes and standards
- Perform field inspections to verify code compliance
- Maintain professional, timely communication with customers to assure problem resolution
- Participate independently in client contact (attend meetings, accomplish both oral and written communications)
- Ability to manage multiple priorities, demonstrate attention to detail, meet deadlines, and provide high level of customer service.
- Performs other related duties as assigned

Education:

- High school diploma or equivalent
- Classes in related degree program
- College degree preferred

Experience Preferred:

- ❖ The ideal candidate will have 5 or more years of experience performing commercial building plans examination and / or
- ❖ The ideal candidate will have 3 or more years of experience performing commercial building inspections
- ❖ ICC or NFPA certification as Fire Plans Examiner and Inspection
- ❖ Certified Building Official and other applicable certifications for building plans examination.
- ❖ Knowledge of MS Office with Word, Excel, and Outlook and electronic plan review

Physical Ability:

- Ability to climb ladders and be raised in lifts to inspect equipment located near ceilings.
- Ability to crawl on hands and knees to access low headroom spaces.
- Ability to walk for long periods of time and to climb multiple flights of stairs.