

## **DETAILED STEP BY STEP GUIDE WITH SCREEN SHOTS**

- Use your Internet browser to visit [jensenhughesacademy.com](http://jensenhughesacademy.com). Chrome, Internet Explorer/Edge and Fire Fox are fully supported.
  - Select the SIGN UP button
    - The SIGN UP button is in the upper right hand portion of the screen
  - Set up your Jensen Hughes Academy training account by filling in the Create an Account portion of the form
  - Your email address will be your user name
  - Select the CREATE button
  - Your account is now set up and you are returned to the Home page
- Select COURSE CATALOG from the menu at the top of the screen
  - Browse the catalog and select the courses by clicking the Add to Cart button
  - After making a selection, the My Cart page will appear
  - Click the CONITUNUE SHOPPING button to return to the Course Catalog
  - Click the CHECKOUT button to complete the transaction
- Enter your promotional code: 20PercentOff
  - Your 20% discount will be reflected on your receipt
- Enter the requested information to complete the transaction
- Select the CONFIRM ORDER button
- Note: your discount WILL NOT appear on the confirmation
  - Please confirm your order
  - Your discount WILL appear on your receipt
- Enjoy your courses. Thank you for using Jensen Hughes Academy



### Login / Create An Account

#### Login

Email Address:

Password:

[Login](#)

#### Create An Account

First Name:

Last Name:

Email:  Your Email address is your login name.

Password:

Verify Password:

Optional AIA:

[Privacy Policy](#) [Create](#)

# FIRE PROTECTION KNOWLEDGE

Our training makes the knowledge of our fire protection engineers, research scientists and fire code experts available to fire protection professionals 24/7.

WAYNE MOORE, P.E., FSFPE, CFP5, SET, PRINCIPAL, JENSEN HUGHES AWARDED NFPA'S STANDARDS MEDAL FOR OUTSTANDING CONTRIBUTIONS TO FIRE SAFETY

## My Cart

Item	Description	Price	
Firestop System Selection	This self-paced online course covers firestop system selection using the...	29.00	<a href="#">Remove</a>
Fire Alarm Inspection and Maintenance	This self-paced online course covers responsibility for the elements of...	29.00	<a href="#">Remove</a>
Sub-Total		58.00	
<b>Total</b>		<b>58.00</b>	

[Continue Shopping](#) [Checkout](#)



### Discounts (Optional)

#### Promotional Code

Promotional Code:

[Apply](#)

OR

#### AFAA Membership

AFAA Member ID:

[Apply](#)

### Billing

#### Billing Address

First Name:

Last Name:

Address:

City:

State:

Zip:

Country:

[Privacy Policy](#)

### Payment

#### Payment Method

We accept:



Credit Card Number:

Expires:

CVV:



[Confirm Order](#)

#### Trusted Partners:





Discounts (Optional)

Promotional Code

Promotional Code:

OR

AFAA Membership

AFAA Member ID:

Billing

Billing Address

First Name:   
Last Name:   
Address:   
City:   
State:   
Zip:   
Country:

Please Print

Payment

Payment Method



Credit Card Number:   
Expires:    
CVC:



Trusted Partners:

